

## Annual Report from Audit and Risk Subcommittee

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### Overview and purpose

The purpose of this report is to update the Board on the business conducted by the Audit & Risk committee during 2017-18.

### Meetings & Membership

Meetings were held in November, April and June and the members were: Asad Ali (Chair), Zaki Kaf Al-Ghazal, Eyong Ebot-Arrey, Adam Fearnley, Chris Martin, Josh Smith, Glyn Saul (University representative) and Lance Sagar (University representative). The meeting was also attended by representatives from LUU's external and internal auditors. This committee has a joint meeting with the Finance Committee in the first term.

### Terms of Reference

The Audit & Risk Committee ensures that LUU complies with all relevant laws and regulations and that an internal system of accountability is formally set up. It receives internal and external audit reports and considers their recommendations. The committee also considers appropriate methods of controlling LUU's activities (financial and otherwise) and analyses and manages the overall risk profile of the union.

### Strategic Risks

Through an annual review the committee maintains oversight of the following relevant risks from our Strategic Risk Register:

SR12: Reduction in student numbers leads to a negative impact upon revenue, footfall and power of the student voice.

SR13: LUU falls behind social, commercial and market trends leading to drop in income and poor reputation.

SR14: Building project fails to deliver improved space leading to drop in relevance to students and financial performance

SR15: Poor approach to financial, stock and data management procedures leads to losses through fraud, theft or breach of Data Protection legislation.

### Key areas of work

#### ***Audit***

The committee maintained oversight of the internal audit tracker and approved the 2017-18 internal audit plan and a flexible 3 year rolling plan to succeed this.

The committee also oversaw a process to appoint new external auditors, Saffery Champness.

#### ***Risk Management***

The committee reviewed Operational and Strategic Risk registers throughout the year, giving particular focus to the emerging risk of the General Data Protection Regulation and its impact on LUU.

### **Other Matters**

The committee received updated on risks relating to the Union Upgrade, Health & Safety updates and agreed upon the need to review Business Continuity plans. An annual review of Data Policies, legislative changes affecting LUU and updates on VAT were also received by the committee.

<b>Recommendation</b>
The Board are invited to note the annual report from Audit & Risk Committee
<b>Contribution to the LUU Plan</b>
The work of this committee supports many aspects of LUU's Plan.
<b>Wins for Students</b>
LUU is governed to a high standard in line with the needs of the members.
<b>Risk</b>
<b>SR3:</b> Leadership and governance is not effective to deliver the strategy

Asad Ali  
Chair of Audit & Risk Committee

If you have any questions on this paper please call Sally on 0113 3801 301 or email [s.stephens@leeds.ac.uk](mailto:s.stephens@leeds.ac.uk)