

How to write a Partnership Awards Nomination



Who do I nominate?

You should nominate the people who have made your year great, for any reason big or small. Remember:

- Students can nominate other students and/or staff
- Staff can nominate other staff members and/or students
- In most categories you can nominate a group or team of people

What do I nominate them for?

There are eleven categories. Find the one that best fits your nominee.

You could also think outside the box:

- Last year's Student Academic Rep of the Year was a PhD
- The Inspirational Teaching award can also be for staff who teach other staff (eg. from OD&PL or IT Training Unit)
- The Mentor Award might go to someone who has offered brilliant peer-to-peer feedback

Writing a nomination

Nominations vary in length, but we encourage you to include examples to demonstrate the impact of the work that your nominee has done.

The winners of the awards are selected on the following grounds:

- The extent to which their nomination demonstrates the category description
- The range and depth of examples given
- The impact demonstrated by the nomination

Extracts from great nominations

Want to see successful nominations from last year? Here are some examples. These have been edited for anonymity and length.

For Academic Rep of the Year

This School Rep has continually demonstrated a relentless commitment to the students they represent, an overwhelming desire to take on extra projects where they identify their need, and maintained an excellent academic record themselves. As school rep they have successfully delivered a number of valuable projects: including [...] working with academic colleagues to deliver papers on engagement in the faculty to national conferences; undertaken research into the best methods of sharing best practice in student satisfaction across the University; continued to support students in their School to realise the changes they want in assessment, mitigating circumstances, representation, and more.'

For Personal Tutor

'I don't know if I would have got this far in my degree without them. They're kind, supportive and inspiring and go above and beyond what is required of them in their role. They are a tutor I look forward to seeing, and who I'm not afraid of being honest with. Whether it's about work or life or the future, their words of

wisdom and warmth remind me that I'm OK. They've always encouraged me to be myself and go beyond and have taken the time to know me well enough to know when to push me and when not to.'

For PGR Teaching

'[The nominee] has been an amazing seminar leader throughout the course. They put a lot of effort into making his seminars interesting and insightful. They offer a lot of additional support and make themselves available outside of open-door times, which is really helpful as some of the lectures they have given seminars on have been very challenging. They always prepare lecture summary handouts, which they make themselves, and point us to additional resources (films, videos, articles). They are by far the most helpful member of staff I have across here at Leeds. They deserve recognition for their hard work, passion for the subject and teaching.'

For Equality and Inclusion

'I would like to acknowledge the significant contributions the SES team makes to the smooth running of our area, for which an in depth understanding of equality and inclusion is essential. [...] Students entering the department encounter a team that is respectful, friendly and professional and they are often the first port of call for students with a plethora of questions and problems, all of which are dealt with patiently and calmly. [...] I have found that the team has worked collaboratively to fulfill requests that require their administrative expertise in an efficient and timely manner for which I have been really grateful. I believe that due to the team's professionalism and effectiveness it has a very positive impact on the international student experience and that it contributes significantly towards providing a smoother transition for international students.'