

# LUU Accessibility Fund Guidelines

We know that being in a club or society can help your wellbeing, help you make friends, and be one of the main things about your university experience. All student should be able to join a club or society no matter what their needs are or if they have an impairment.



The Accessibility Fund is a pot of money that students and clubs and societies can apply to in order to provide extra support for disabled students to access co-curricular activity or to aid in the facilitation of more accessible events.

Applications can be made by a student or made on behalf of a Club/Society. Students can apply more than once. Repeat applications from a Club/Society needs to demonstrate investment in long-term accessibility activities.

## LUU Club/Society applications

Criteria:

- The financial support needed will increase disabled students accessing events/activities
- The financial support will offer disabled students the support that they need to engage in the activities of the Club/Society.

What the fund could cover:

- Additional equipment costs
- Hiring staff trained in facilitating more accessible sessions

What you have to do:

- Just fill in the form and return it to [activities@leeds.ac.uk](mailto:activities@leeds.ac.uk) or helpdesk
- Show, alongside application:
- Evidence of spending in order to apply to be reimbursed or;
- Evidence of expected costs alongside application and then bring us the receipts after (if you do not return receipts or spend everything, we'll need the money back!)

## Student applications

Criteria:


- A registered student at the University of Leeds
- Financial support needed to access or participate a LUU club or society event or activity.
- Identify (including self-identify) as disabled

What the fund could cover:

- Reasonable transport costs to access an event/activity
- Reasonable costs towards covering support worker engagement where needed.
- Additional dietary requirements

What you have to do:

- Just fill in the form and return it to [activities@leeds.ac.uk](mailto:activities@leeds.ac.uk) or helpdesk
- Show, alongside application:
- Evidence of spending in order to apply to be reimbursed or;
- Evidence of expected costs alongside application and then bring us the receipts after (if you do not return receipts or spend everything, we'll need the money back!)



Applications may take up to 10 days to be considered. There is no guarantee that reimbursements will be approved. Applications of over £50 for students and £500 for societies will require more information.

Appeals against refusal submitted to [activities@leeds.ac.uk](mailto:activities@leeds.ac.uk) for consideration by the activities exec.

For more information please email [activities@leeds.ac.uk](mailto:activities@leeds.ac.uk).

## Leeds University Union Accessibility Fund

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Name and Student number: \_\_\_\_\_

Club / Society (if applicable): \_\_\_\_\_

Position (if applicable): \_\_\_\_\_

Email Address: \_\_\_\_\_

Amount Requested

£

Please make sure you've read the guidelines against the type of funding you're applying for.

Please tell us what this funding is for, your account balance (if applicable), when you plan to use the funding and any other contributing information:

### **Please note**

- You must attach evidence of spending or expected costs
- Please read the fund guidelines
- Return to helpdesk or [activities@leeds.ac.uk](mailto:activities@leeds.ac.uk)